

**Princeton Place at Wiggins Bay Condominium Four Association, Inc.**

Lease Application Checklist  
c/o Paramount Property Management  
5629 Strand Blvd. #412, Naples, FL 34110

**APPLICATIONS ARE NOT COMPLETE WITHOUT THE FOLLOWING AND WILL BE SENT BACK TO THE APPLICANT**

Unit Address: 360 Horse Creek Drive, Unit # \_\_\_\_\_, Naples, FL 34110

**PLEASE INCLUDE THE FOLLOWING WITH YOUR APPLICATION:**

- \_\_\_\_\_ COPY OF THE LEASE AGREEMENT.
- \_\_\_\_\_ COMPLETED AND SIGNED APPLICATION.
- \_\_\_\_\_ TWO ORIGINAL WRITTEN REFERENCE LETTERS (Must match references given in application.)  
See Reference Form attached.
- \_\_\_\_\_ A non-refundable \$100.00 check made payable to: **PARAMONT PROPERTY MANAGEMENT**  
CHECK NUMBER: \_\_\_\_\_

_____	_____	_____
Unit Owner(s) Name	Signature	Date
_____	_____	_____
Applicant(s) Name	Signature	Date
_____	_____	_____
Applicant(s) Name	Signature	Date
_____	_____	_____
Realtor Name	Signature	Date

**Princeton Place at Wiggins Bay Condominium Four Association, Inc.**

# APPLICATION FOR LEASE

I/We hereby apply for approval to lease unit \_\_\_\_\_ at 360 Horse Creek Drive in Princeton Place IV at Wiggins Bay Condominium Four for the period: beginning \_\_\_\_\_ and ending \_\_\_\_\_. (30 days minimum)

## A copy of the proposed lease must be attached.

- Prior approval by the Board of Directors is required before any unit can be occupied.
- Check in the amount of \$100.00 made payable to **Paramont Property Management**.
- In order to facilitate consideration of this application, I/we represent that the following is factual and correct, and agree that any falsification or misrepresentation in this application will justify automatic rejection. I/we consent to your further inquiry concerning this application, particularly of the references given below.
- The prospective Lessee or rental agent will be advised by the Association or Management Company within a 30-day period from the date the application is received by the association whether or not this application has been approved.
- The application and checks should be sent to: **Paramont Property Management LLC, 5629 Strand Blvd., Suite 412, Naples, FL 34110.**

1. Applicant's Full Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_
2. Co-Applicant's Full Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_
3. Applicant's Present Address: \_\_\_\_\_  
Street City State Zip
4. Telephone Numbers: (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_  
Home Work Cell
5. Email Address: \_\_\_\_\_
6. Business or Profession: \_\_\_\_\_
7. Present Employer Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Position: \_\_\_\_\_
8. Previous Landlord: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_
9. The Condominium Documents of Princeton Place at Wiggins Bay Condominium Four provide for an obligation of unit owners that all units are for single family residence only. Please state the name, relationship and age of all other persons who will be occupying the unit regularly:

NAME	RELATIONSHIP	AGE
_____	_____	_____
_____	_____	_____
_____	_____	_____

10. List names and addresses of two (2) references (local if possible):

Name: \_\_\_\_\_ Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_

Name: \_\_\_\_\_ Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_

11. Person to be notified in case of an emergency:

Name: \_\_\_\_\_ Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_

12. Vehicles:	Year	Make	Model	State/Province	TAG #
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

13. Name of Current Owner: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_

14. Realtor: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_

The undersigned certifies, by the undersigned's signature(s) that the rules and regulations have been read and understood before entering into any agreement for the rental of the above unit and before the execution of this application form. The undersigned acknowledges that the governing documents are subject to change by amendments approved by the board of directors from time to time and that the undersigned will comply with any and all such amendments as well as with the rules and regulations as they exist at the time this application form is executed by the undersigned.

The undersigned certifies that all information provided above as well as the references are true and correct and that the occupancy of the above unit is conditioned upon the accuracy of said information and that the removal proceedings could result against the undersigned should it be established that any of said information is not true and correct.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Co Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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BOARD APPROVAL

BOARD DISAPPROVAL

Director/Manager's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# PARAMONT PROPERTY MANAGEMENT, LLC

## Character Reference Form

Date: \_\_\_\_\_

Applicant's Reference's Name: \_\_\_\_\_

Reference's Street Address: \_\_\_\_\_

Reference's City, State, Zip Code: \_\_\_\_\_

**RE: Applicant's Name:** \_\_\_\_\_

**Association Applying to:** Princeton Place IV \_\_\_\_\_

To Whom It May Concern:

The applicant(s) named above is applying for membership in a Condominium or Homeowner's Association in Southwest Florida. The Board of Directors would appreciate it if you would furnish us with whatever information you consider pertinent regarding the character and stability of the applicant(s).

Upon completion, please return this form to applicant. This completed Character Reference Form **MUST** be sent with the application in order for the Board of Directors to approve the applicant(s) purchase or lease.

Thank you for your assistance in this!

Yours truly,

Paramont Property Management

How do you know the applicant(s)? \_\_\_\_\_

For how long have you known the applicant(s)? \_\_\_\_\_

In your opinion, would the applicant(s) make a good neighbor?  Yes  No

Please describe the applicant(s) character and stability, as you know them: \_\_\_\_\_

\_\_\_\_\_  
Reference's signature



# PARAMONT PROPERTY MANAGEMENT, LLC

## Character Reference Form

Date: \_\_\_\_\_

Applicant's Reference's Name: \_\_\_\_\_

Reference's Street Address: \_\_\_\_\_

Reference's City, State, Zip Code: \_\_\_\_\_

**RE: Applicant's Name:** Princeton Place IV

**Association Applying to:** \_\_\_\_\_

To Whom It May Concern:

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For how long have you known the applicant(s)? \_\_\_\_\_

In your opinion, would the applicant(s) make a good neighbor?  Yes  No

Please describe the applicant(s) character and stability, as you know them: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Reference's signature

## Highlights of the Rules and Regulations

### Welcome to Princeton Place Four

If there is anything our Board of Directors, can do to make your stay here more pleasant, or to answer any questions about our condo or our community, please let us know.

Included below are the highlights of some of our building's and the Princeton Place Property Owners Association's (This is the master association for all of Princeton Place) rules and regulations

#### Princeton Place Four Board of Directors

1. As a courtesy to others, please try to limit noise from your unit or your lanai between the quiet hours of 10:00 PM and 7:00 AM. One frequent complaint is the noise caused by rapidly opening and closing of the sliding doors to the lanai. **At night these sounds carry through the building. A good rule of thumb is that during the quiet hours open and close these doors so slowly that they cannot be heard in your unit.**
2. Rentals must be for a minimum of 30 days and must be approved by the Board of Directors before the rental. Rental Applications can be obtained from our Management Company, Paramount Property Management [239-734-3200](tel:239-734-3200).
3. Stairwells, landings, balconies, walkways and entrance ways must not be obstructed [See Notices below] by any objects such as bicycles, carriages, chairs, plants, etc. ; nor should any towels, rugs, mops or other articles be hung or shaken from any balcony or window.
4. All refuse must be placed in tightly secured plastic bags and deposited in the dumpster using the trash chute or, for larger material, by placing refuse directly into the dumpster on the ground floor. Boxes should be broken down. No refuse should be left in the trash rooms on floors two through five.
5. No repair of motor vehicles is allowed in common areas.
6. No commercial vehicles, trailers, boats, mobile homes or recreational vehicles are permitted to be parked overnight in the common areas. Vehicles found in violation will be towed away.
7. No guest or tenant can have an animal or pet.

8. No barbecuing is permitted on any lanai or within 10 feet of the building or on the pool deck. Tenants may use the association's grill located across the parking lot North of our building.
9. Car washing is permitted only in the designated wash area at the West end of the building.
10. Owners, guests, and tenants should comply with posted pool regulations and wear tops and footwear in the elevator and the common areas when going to and from the pool.
11. All children under fourteen years of age must be accompanied by a responsible adult in the common areas, particularly in the pool area.
12. As a courtesy to others, please do not deposit heavy trash items between 10 PM and 8 AM.

### **Notices**

- Obstructions of the walkways, noted by the Collier County Fire Marshall, may result in fines of up to \$1000.00.